

## **DRAFT MINUTES**

EXECUTIVE COMMITTEE AGENDA  
Tuesday November 3, 2020 at 10:30 AM

I. CALL TO ORDER *at 10:02 by Chair Craig Borba* and ROLL CALL: *C. Borba, J. Pye, M. Moran, J. Hayes, B. Kroonen and joined by A. Wilson, M. Gonda, M. Gialdini at about 10::04.*

### II. APPROVAL OF THE AGENDA

In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action.

*Motion: M. Moran to approve the agenda as presented. Second: B. Kroonen Approved: 5 Opposed: 0 Abstention Name(s): 0*

III. Approval of the Executive Committee Minutes October 12, 2020. (attach. 1)

*Motion: J. Pye to approve as presented. Second: M. Moran Approved: 6 Opposed: 0 Abstention Name(s): 0*

IV. PUBLIC COMMENT / PRESENTATIONS - *None*

### V. New Items – Action Required

#### A. Review and Discuss Fiscal Agent and Fiscal Sponsor services

The Executive Committee directed the CEO and Treasurer to work on a Fiscal Agency Agreement for The Salvation Foundation. Upon receiving the Fiscal Agent Agreement from our RAP attorney, we came to the conclusion that we needed specialized input before proceeding with the agreement. On the recommendation of our Treasurer, an appointment was made to meet with a tax attorney Brian Yacker, YH Advisors in Huntington Beach. The key points discussed in the 1hour meeting with Brian, Matt, Eve and Lety are summarized in the meeting notes. (attach 2)

1. The Committee will need to discuss and decide if RAP should offer to serve as a Fiscal Agent or Fiscal Sponsor to entities as a regular “marketed” service and what are steps need to be taken starting with making a recommendation to the Board for consideration.

*Motion: By M. Gialdini to proceed with a plan to provide Fiscal Agent and Fiscal Sponsor services. In order to provide the Fiscal Sponsor services, the Committee is directing the CEO to contract with Brian Yacker, Attorney to initiate the process. CEO is to include the Treasurer and Chair in the process to engage the attorney. The Agreement will be provided to the Executive Committee at the next meeting to be scheduled prior to the Dec. Board meeting.*

*The RAP Board will be asked to ratify the agreement with the attorney. However, the Chair directed staff to agendize the Reimbursement from DLF account for legal expenses incurred by RAP for this effort. To be followed by the agenda items: Fiscal Agent and Fiscal Sponsor discussion.*

*Second: M. Moran Approved: 8 Opposed: 0 Abstention Name(s): 0*

*M. Gialdini – requested that a chart be created to illustrate the difference between Agent and Sponsor.*

2. How to respond to The Salvation Foundation request? Should we continue as a “case by case basis” with this request, or wait until a decision by the board is made?

***Motion: M. Gialdini to deny the request for sponsorship until the Fiscal Agent/Fiscal Sponsor issues are resolved. Second: M. Moran Approved: 8 Opposed: 0 Abstention Name(s): 0***

- B. Request to be an Inland Empire Funders Alliance (IEFA) member.

**PURPOSE:** The Funders Alliance is a collaborative network of organizations with significant formal grantmaking activities in the Inland Empire region of Riverside and San Bernardino Counties that have joined together to increase communication, coordination, and collaboration.

**MISSION:** To advance equity, advocacy, and systemic change in the Inland Empire by uplifting the region’s assets and opportunities, and leveraging resources for impact.

The RAP CEO has been a member of IEFA for over 5 years. The “Alliance” has been working towards formalizing the entity with gaining firm commitments for work assignments, such as participating in committees, and membership fees. The fees demonstrate “buy in” as well as generating revenue to sustain the administrative work needed to continue the work. Up until now The California Endowment and Weingart Foundation have been to main contributors for the cost of staff time. Based on the Dues Structure, RAP’s annual fee would be \$2,500. (attach 3 and 4)

***Motion: J. Hayes to approve the \$2,500 membership fee. Second: B. Kroonen***

***Approved: 8 Opposed: 0 Abstention Name(s): 0***

#### VI. BOARD MEMBER / STAFF COMMENTS

***CEO reported that the RAP County 5 Year Agreement is expected to be on the Board of Supervisors Nov. 10 Agenda. J. Pye volunteered to join the CEO on the trip to Riverside.***

VII. SCHEDULE next meeting for November 16, 2020 at 9 MEETING

VIII ADJOURNMENT ***at 11:15 AM***