

BOARD OF DIRECTORS – Approved Minutes
October 23, 2019 9:00 AM
41550 Eclectic Street Palm Desert, CA 92260
900 University Avenue Hinderaker Hall 3144 Riverside, CA 92521
6114 Terrace Dr. Johnston, IA 50131

**I. CALL TO ORDER- at 9:04 by Chairperson M. Moran. Roll Call: R. Gutierrez, M. Gialdini, C. Borba, J. Pye, J. Hayes, T. St.Johns, R. Loretta,E. Romero joined at 9:10, V. Tanner, A. Wilson, M. Gonda and M.Felix for Supervisor Perez.
Excused absences: B. Kroonen, B. Gonzalez, C. Galvez, V. Hudson, R. Ortega.**

II. CHANGES OR ADDITIONS TO THE AGENDA -None

III. PUBLIC COMMENT / PRESENTATIONS -

Norma Vazquez, Anti-Human Trafficking Director with SafeHouse of the Desert. Made a presentation and addressed questions from the board.

IV. CONSENT CALENDAR – Action Required

- A. MEETINGS MINUTES of September 25, 2019 Board meeting (attach. 1)**
- B. GRANT/ PROGRAM OFFICER REPORT (attach. 2) – Receive and File.**
- C. CNA DIRECTOR REPORT (attach. 3) – Receive and File.**
- D. CEO’s REPORT (attach. 4) – Receive and File.**
- E. FINANCIALS-Receive and File Draft Financials up to September 30, 201. Recommended for Approval by the Finance/Investment Committee on Oct. 14 (attach. 5).**

Staff Recommendation: Approve September 25, 2019 Minutes. Receive & file: Grant, CNA, CEO Reports and Financials.

Motion: J. Hayes to approve Consent Items A,B, D and E Second: C. Borba Approved: 12 Opposed: 0 Abstention Name(s): 0

Motion: R. Gutierrez to approve Consent Item C Second: A. Wilson Approved: 11 Opposed: 0 Absention: C. Borba

V. NEW BUSINESS ITEMS – Action Required

- A. Review and Approve the 2018-2019 Form 990 (attach. 6)**
The Audit Committee was scheduled to meet on Oct. 14 but did not have a quorum. George Holliday with Maryanov, Madsen Gordon & Campbell will make a presentation and is available for questions.

Staff Recommendation: To review, adopt and direct CEO to submit to the IRS.

Motion: V. Tanner to accept Staff Recommendation. Second: C. Borba Approved: 13 Opposed: 0 Abstention Name(s): 0

- B. Grants Funding Requests**
Grants Manager will provide an overview of Grants Budget & Summary of Requests (attach. #7 & #8)
The Grants Committee met on Oct. 14. In attendance: C. Borba, A. Dew, V. Tanner and Mike Gialdini.
 - 1. Grant Request Authorized by the Executive Committee**
 - a. Neuro Vitality Center)– Request \$95,737**

RAP Foundation and Desert Healthcare District were asked to support Neuro Vitality Center with start-up costs for the first six months as an Adult Day Health Care/Community Based Adult Services. We are using DHCD's application and scoring rubric, which is similar to RAP's in content, in the effort to advance a Collective Impact approach. Primarily medical and mental health conditions of clients will be Stroke, Parkinson's, Traumatic Brain Injury, Alzheimer's & other dementias, depressions & anxiety resulting from these chronic conditions.

Interviewed: Beverly Greer, Chief Executive Officer

Review Score: 69% Meets Expectations between 50% - 76%

Grants Committee Recommendation: Approve \$ 95,737 for the start-up costs contingent on them receiving the DHCD's funds requested and that they get the Licensing required. Also, on a side note, to explore the evaluation that will be paid for by DHCD and IEHP.

***Motion: J. Hayes to accept the Grants Committee Recommendation. Second: M. Moran
Approved: 13 Opposed: 0 Abstention Name(s): 0***

2. Sponsorship Grants

a. Desert Sands Educational Foundation – Request \$2,500

CAMFest 2019 showcases arts programs in schools of Desert Sands Unified School District. The event will take place at the Indian Wells Tennis Garden in early December and will include live performances, art displays, and short films and an interactive multi-media art area. All proceeds support and expand these significantly jeopardized programs for the district's students, nearly 70% are from families living at or below the poverty level.

Interviewed: Kristie Beasley, CAMFest Chairwoman and Board Vice-President, and Cathy Doyle, Board Member

Grants Committee Recommendation: To approve \$1,500 from the Educational Support Funds.

***Motion: M. Moran to accept the Grants Committee Recommendation Second: R. Gutierrez
Approved: 13 Opposed: 0 Abstention Name(s): 0***

C. Authorize use of Desert Legal Funds to be used for CNA services- \$9,000

1. Martha's Village and Kitchen \$8,000 for:

- \$1,600 - Legal review of bylaws and align with Mission & Strategic Plan
- \$2,500 Legal input and review to update Employee Handbook
- \$3,100 Sexual Harassment, Diversion Training, CA State Technical Assistance Training
- \$800 Legal assistance to create legally binding and effective MOUs

2. HARC \$1,000:

- \$1,000 to Review HR Policies and Procedures and identify areas to update

CNA Committee Recommendation: To approve both requests for the full amounts. They directed staff to contact one more previous DLF Board Member to get his/her okay; A. Wilson has given her approval.

Staff reported that former DLF Board Member, Michael O'Connor gave his support to the CNA Committee's recommendation.

***Motion: J. Hayes to accept the CNA Committee Recommendation Second: R. Gutierrez
Approved: 13 Opposed: 0 Abstention Name(s): 0***

D. Authorize funding for Request for Health/Mental Health Proposal \$150,000 (attach. #9)
Targeted Population: All ages starting at 6 years, adults, seniors, and includes special populations, especially in remote and hard to reach populations. Incentives for Blythe area, collaboratives and utilizing Results Based Accountability (RBA) measurement/evaluation..

Funding Goals:

1. Improve access to Mental and Behavioral Health Resources in the following priorities:
 - a. Substance use
 - b. Depression
 - c. Anxiety/Stress
 - d. Homelessness
 - e. Suicidal ideation/self-harm behaviors
 - f. Isolation/Grief/Loss
2. Provide education to increase knowledge and awareness of resources and reduce stigma. Services can be stand alone or integrated in the above directed services.
 - a. Social media
 - b. Partner with local school districts, cities, and nonprofit organizations
 - c. Utilize community sites such as libraries and faith-based organizations
3. Performance Evaluation
 - a. Mandatory Qualitative and Quantitative Reporting required. A maximum 10% of budget can be included, if needed.

b. Option available is Results Based Accountability training. This is considered an advanced level of evaluation workshops will be made available during grant period.
4. Commitment to including a cultural competence component in service delivery or interest in facilitating training in cultural competence and/or sustainability in collaboration with CNA (to be “fine tuned” at the next HMH Committee and the allocation of extra points.)

Health/Mental Health Committee Recommendation:

Motion: J. Hayes to require that any grants in excess of \$20,000 will make RBA training mandatory.
Second: C. Borba Approved: 13 Opposed: 0 Abstention Name(s): 0

Motion: C. Borba to authorize the \$150,000 for this RFP. Second: M. Gialdini Approved: 13
Opposed: 0 Abs.: 0

E. Resolution 2019-04. To update the Investment Policy. (attach. 10)
Finance/Investment Committee Recommendation: To approve replace Resolution 2016-03 with Resolution 2019-03 and adopt it.

**Motion: R. Gutierrez to adopt Resolution 2019-04 Second: C. Borba Approved: 13
Opposed: 0 Abstention Name(s): 0**

VI. INFORMATIONAL ITEMS- No Action

- A. EXECUTIVE**–Met on Oct. 14. Sept. 16 Minutes attached #11 Next meeting set for Nov. 14.
- B. MENTAL HEALTH** – Met on Oct. 17. Minutes for Sept. 19 meeting attached, attach. #12.
- C. GRANTS** - Met on Oct. 14. Approved Sept. 19 Minutes Attach. 13. Next meeting Nov. 14.
- D. CNA**– Next meeting Oct. 23, immediately after the RAP Board meeting.
- E. FACILITIES**- Met on June 19. Next meeting TBD
- F. NOMINATION** – Met on March 12. Next meeting TBD
- G. GOVERNANCE** – Met Sept. 16. Approved July 22 Minutes Attach #15. Next meeting TBD
- H. FINANCE AND INVESTMENT** – Met on Oct. 14. Approved Minutes for Sept. 16 meeting. (attach. #16) Next meeting will take place Nov. 14.

- I. Web Site Presentation** - CNA Director Stephanie Minor - ***Presentation was made. Board was pleased and supportive.***

VII. BOARD MEMBER / STAFF COMMENTS

Acknowledge Rosemary Ortega for her \$10,000 contribution to the Energy Efficiency Campaign.

Board Member Annual contribution reminder.

National Philanthropy Day Luncheon November 8

Desert Fast Pitch – Nov. 20 at 2 PM at UCR Palm Desert

Board member R. Loretta donated tickets to the Palm Desert Rotary Pancake Breakfast on Oct. 27

R. Gutierrez mentioned his concern about the fire at the Torres Martinez Reservation that is disrupting schools as well as causing unknown health issues for residents. L. De Lara mentioned that board members B. Gonzalez and C. Galvez are participating in a meeting to address issues related to the fire which was the reason for their absence at today's RAP Board meeting. C. Borba asked that information learned about the meeting be shared with the board.

VIII. ADJOURNMENT: Next meeting is December 11, 2019 at 9:00 AM at 41550 Eclectic St. Palm Desert.

Agenda Posting: Agendas will be posted on the Foundation website – www.rapfoundation.org - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41550 Eclectic St. Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.