

**BOARD OF DIRECTORS – DRAFT MINUTES**

May 22, 2019 9:00 AM  
41550 Eclectic Street Palm Desert, CA 92260  
6114 Terrace Drive Johnston IA 50130



- I.** CALL TO ORDER- Roll Call at **9:03 Present: C. Borba (Vice Chair), J. Pye, C. Galvez, V. Hudson, J. Hayes, T. St. Johns, R. Loretta, V. Tanner, A. Wilson, A. Zavala, M. Gonda and P. Cooper.**  
**A. Dew joined by phone – all votes taken by roll call.**  
**Excused: B. Kroonen, R. Gutierrez, B. Gonzalez, M. Gialdini, M. Moran, R. Ortega, E. Romero,**

**II.** CHANGES OR ADDITIONS TO THE AGENDA -**None**

**III.** PUBLIC COMMENT / PRESENTATIONS - **None**

**IV.** CONSENT CALENDAR – Action Required

- A.** MEETINGS MINUTES of April 24, 2019 Board meeting (attach. 1)  
**B.** GRANT/ PROGRAM OFFICER REPORT (attach. 2) – Receive and File.  
**C.** CEO’s REPORT (attach. 3) – Receive and File.  
**D.** FINANCIALS-Receive and File Draft Financials up to April 30, 2019 (attach. 4).

*Staff Recommendation:* Approve April 24, 2019 Minutes. Receive & file: Grant, CEO Reports and Financials as submitted.

**Motion: J. Hayes to approve Staff Recommendation. Second: V. Tanner Approved: 12 Opposed: 0  
Abstention Name(s): 0**

**V.** NEW BUSINESS ITEMS – Action Required

- A.** Acceptance of Resignation from board member Amber Amaya  
Board member Amber Amaya submitted her resignation, attach. 5.

*Executive Committee Recommendation:* Accept resignation with regret.

**Motion: V. Tanner to accept Executive Committee Recommendation. Second: V. Hudson Approved: 12  
Opposed: 0 Abstention Name(s): 0**

- B.** Engage the firm of Maryanov, Madsen, Gordon and Campbell (MMGC) for Year 2018-19 Audit  
This firm has conducted our audits for last two years. There is no increase in cost. Audit and Financial Statement Cost is \$15,000 and \$1,800 for Tax Preparation

*Audit Committee Recommendation:* To authorize CEO to enter into agreement with (MMGC Firm)

**Motion: M. Gonda to accept Audit Committee Recommendation. Second: J. Hayes Approved: 12  
Opposed: 0 Abstention Name(s): 0**

**C.** Funding Requests

**1.** Performance Grant

- a.** Community Action Partnership (CAP)- Request \$19,000.00  
CAP operates the Cool and Warm Weather Center program to address the impact of extreme weather on vulnerable low income residents. Requested funding will be used to aid 20 sites in Fourth District. It will be used to provide utility assistance. \$1,000 each to 3 nonprofits who have requested it and to purchase supplies including water, snacks, signage, and educational kits.

*Grants Committee Recommendation:* To approve \$16,450 from current year’s budget and give permission for CAP to utilize \$1,500 not used from previous year’s request for this year.

***Motion: A. Zavala to accept the Grants Committee Recommendation. Second: M. Gonda  
Approve: 12 Oppose: 0 Abstention Name(s): 0***

- D.** Review and Adopt 2019-20 Strategic Plan (attach. 6)  
Review and complete Short Term and long Term Goals and consider adopting it.

***Motion: A. Wilson to adopt the 2019-2020 Strategic Plan with modifications. Second: M. Gonda  
Approved: 11 Opposed: 0 Abstention Name(s): R. Loretta left the room to take a call.***

- E.** Review and Adopt Updated Code of Ethics  
The Board made some changes at the April 24 meeting and unless there are changes, it is ready to be adopted.

***Motion: M. Gonda to approve Code of Ethics as presented. Second: V. Hudson Approved: 11  
Opposed: 0 Abstention Name(s): R. Loretta left the room to take a call.***

**VI. INFORMATIONAL ITEMS- No Action**

- A.** EXECUTIVE–Met on May 13. April 8 Minutes attached 7. Next meeting set for June 10 at 11 am.
- B.** MENTAL HEALTH – Will meet on May 23 at 2:30.
- C.** GRANTS - Met on May 13. Approved Minutes Attach. 8. Next meeting June 10.
- D.** CNA– Next meeting TBD.
- E.** FACILITIES- Met on April 15. Approved March Minutes, attach. 9. Next meeting will take place after the May 22 board meeting.
- F.** NOMINATION – Met on March 12. Next meeting TBD
- G.** GOVERNANCE – Met Jan. 14 at 1:30. Next meeting TBD
- H.** FINANCE AND INVESTMENT – Met on May 13. Approved Minutes for April meeting. (attach.10)  
Next meeting will take place June 10.

**VII. BOARD MEMBER / STAFF COMMENTS**

C-N-A mixer to recognize John's retirement will be on June 26 at UCR – PD  
Nonprofit Management Certificate Graduation at UCR PD will be on June 28 at 2 PM.

Closed Session:

- VIII.** Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to subdivision (b) of section 54956.9d [2 matters]

***Reportable Action: No vote taken.***

- IX. ADJOURNMENT:** Next meeting is June 26, 2019 at 9:00 AM at 41550 Eclectic St. Palm Desert.