



**BOARD OF DIRECTORS - MEETING MINUTES**

**9:00 A.M. Wednesday, Dec. 9, 2015**

73-710 Fred Waring Dr., # 115 and 667 N. Lovekin Blvd.  
Palm Desert, CA 92260 Blythe, CA 92225

- I. CALL TO ORDER- Roll Call at 9:05 AM - Present: Mark Moran, Bill Kroonen, Jean Benson, Larry Parrish, Rosemary Ortega, Ricardo Loretta, Claudia Galvez, Rudy Gutierrez, Annica Meza Dawe, Michelle DeArmond.**  
**Excused absences: Craig Borba, Ann Dew and Joe Hayes. Brandy Cox had planned to attend and was unable to do so due to a work commitment.**
- II. CHANGES OR ADDITIONS TO THE AGENDA**  
In order to meet Brown Act requirements, items may be added to the agenda only upon a decision by a majority of the Board of Directors to add the item because of a need for immediate action. None
- III. PUBLIC COMMENT / PRESENTATIONS**  
**Public Comments:** All persons wishing to speak are requested to fill out a comment card so they may be recognized at the appropriate time. General comments regarding non- agenda items will be called for at this time. Specific comments regarding agenda items will be called for during discussion of each item. Please be prepared to limit your remarks to three (3) minutes.
- Lucy Moreno, Clinicas De Salud Del Pueblo - Review of the September 12, 2015 Flying Doctors event – Presented an overview of the event and the need to continue to provide the event in the future. A short video of the student volunteers was shown.**
- Update on CV Youth Leadership – Trinidad Arredondo (change order to accommodate Audit Report) Trini presented a powerpoint to illustrate progress made in the program. Anticipate an MOU with JFK Foundation to be presented to the RAP Board at the Jan. 27, 2015 meeting.**
- IV. CONSENT CALENDAR**
- A. MEETINGS MINUTES of the Nov. 4, 2015 Board meeting. Action Required**  
**Staff Recommendation:** Approve attached (#1) draft minutes as submitted.
- Motion: M. DeArmond to approve staff recommendation Second: B. Kroonen Approved: 10  
Opposed: 0 Abstention Name(s): 0
- B. GRANT/ PROGRAM OFFICER REPORT – No action.**  
**Staff Recommendation:** Receive report (attachment #2) as information only
- C. CEO’s REPORT – No action.**  
**Staff Recommendation:** Receive report (attachment #3) as information only
- V. NEW BUSINESS ITEMS**
- A. 2014-2015 Audit Report - Action Required**

Backstrom, Gandhi & Soni, LLP completed the 2014-2015 Audit. The Audit Committee reviewed the report and reported no issues. Amita Gandhi to make a brief presentation and address questions.

Attachment #4a The 204-15 Audit Report and Attachment #4b Management and Board of Directors Letter.

**Staff Recommendation:** The Board accept the 2014-15 Audit and direct staff to forward it to the Riverside County Executive Office and Fourth District Supervisor.

Motion: R. Loretta to approve staff recommendation. Second: B. Kroonen Approved: 10  
Opposed: 0 Abstention Name(s): 0

### **B. FINANCIAL REPORTS- Action Required**

Attachment #5 Statement of Revenues and Expenditures, Balance Sheet, Schedule of approved grants for current fiscal year as of September 30, 2015. Stuart McClain is available to address questions.

**Staff Recommendation:** Accept the Financial reports.

Motion: B. Kroonen to approve staff recommendation Second: L. Parrish Approved: 10  
Opposed: 0 Abstention Name(s): 0

### **C. County – RAP Agreement update – Action Required**

Anita Willis, County Counsel, Eve Fromberg, RAP attorney, Michelle DeArmond and Leticia De Lara met on Nov. 12 review the RAP-County agreement. The language was agreed on. Ms. Fromberg reviewed all changes and recommended it be ratified by the RAP Board. Attachment #6

**Staff Recommendation:** The Board ratify the RAP-County Agreement.

Motion: B. Kroonen to approve staff recommendation Second: R. Ortega Approved: 9  
Opposed: 0 Abstention Name(s): M. DeArmond

### **D. New Funding Requests - Action Required**

1. SafeHouse of the Desert - \$50,000

Attachment #7a Operation SafeHouse Proposal Attachment #7b Evaluator's resume

The **Mental Health Committee** met on November 19. Committee members in attendance: Ann Dew, Annica Meza Dawe, Steve Brown (DHCD), Robert Blackburn (Public), Kelly Grotsky (Riv. Co. Mental Health), Brandy Cox, Rosemary Ortega). Ms. McAdara and staff made a presentation and addressed questions. The discussion included, but not limited to the following topics: liability, program protocols, budget items, population/region covered, expansion plans.

The **Grants Committee** met on Nov. 30. The Committee members in attendance: Ann Dew, Annica Meza Dawe, Rosemary Ortega, Stuart McClain and L. De Lara. Kathy McAdara discussed the current budget (corrections to be made), the difficulty in forecasting future budgets, qualifications of evaluator, and evaluation criteria. R. Ortega to provide summary of meeting and recommendation.

**Grant Committee Recommendation:** Recommend \$50,000 for one year and invite applicant to complete a Performance Grant application for a lesser amount for year two and three. Satisfactory six month performance reviews will be required.

Motion: R. Ortega to approve staff recommendation    Second: A. Meza Dawe    Approved: 11    ( R. Ortega was given a yes vote proxy by A. Dew)    Opposed: 0    Abstention Name(s): 0

**E. Program Payments - \$13,795 – Action Required**

Organizational agreements, per RAP Board’s direction, are fully ratified.

<b>Gilda’s Club-</b> first payment	\$7,500
<b>Our Lady of Perpetual Help</b> – one-time payment	\$3,800
<b>World Affairs council</b> – first of two payments	\$2,495

*Staff Recommendation:* Approve payments for previously approved amounts.

Motion: L. Parrish to approve staff recommendation    Second: B. Kroonen    Approved: 10    Opposed: 0  
Abstention Name(s): 0

**F. Adopt 2016 Board Meeting Dates – Action Required**

Jan. 27, February 24, March 23, April 27, May 25, June 22, July 27, August – Dark, Sept. 28, Oct. 19 (Third Weds. due to RAP Conference), Dec. 7 (joint Nov.- Dec. meeting)

Motion: R. Loretta to approve staff recommendation    Second: C. Galvez    Approved: 10  
Opposed: 0    Abstention Name(s): 0

**VI. COMMITTEES -**

**A. AUDIT COMMITTEE– No Required**

**B. FOUNDATION POLICIES & PROCEDURES/PROCESS COMMITTEE– No Action**

**C. BYLAWS COMMITTEE – No Action**

**D. NOMINATIONS COMMITTEE** – Stuart is in the process of setting up meetings for the committee. The Committee discussed potential changes to the current system of the CEO automatically re-appointing board members. The By-Laws would have to be amended to reflect the Board’s decision.

B. Kroonen made a motion to ask the By-laws committee to make a recommendation with language to address continued memberships of board members with anticipated term dates. The Nomination Committee will review board member’s participation and make a decision prior to their termination date. Second by C. Galvez    Approved: 10    Opposed: 0    Abstention Names: 0

**E. EXECUTIVE COMMITTEE**– Meeting scheduled to take place on December 9 at 8:15. Any reportable action will be summarized by J. Hayes.

M. Moran who acted as Chair at the Exec. Committee reported that an Ad Hoc Committee will be formed to explore a potential change to our future investment strategy. The committee will consist of M. Moran, L. Parrish, B. Kroonen, and R. Loretta.

**VII. BOARD MEMBER / STAFF COMMENTS**

**VIII. CLOSED SESSION**

**Chief Executive Officer evaluation**

The Board approved the Executive Committee’s recommendation of a favorable evaluation.

**IX. ADJOURNMENT:** The next regularly scheduled Board meeting will be held at **9:00 A.M.** on **January 27, 2016. Agenda Posting:** Agendas will be posted on the Foundation website – [www.regionalaccessproject.org](http://www.regionalaccessproject.org) - a minimum of 72 hours prior to the meeting date. All public record

documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 73-710 Fred Waring Dr., Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.