

**RAP**  
**FOUNDATION**

**BOARD OF DIRECTORS - MEETING AGENDA APPROVED MINUTES**

**9:00 May 23, 2018**

41550 Eclectic Street Palm Desert, CA 92260  
303 Singapore Court Douglas, MI 92234

**I. CALL TO ORDER- at 9:05**

***Roll Call: M. Moran (Chair), C. Borba (Vice-Chair), J. Pye (Treasurer), M. Gialdini (Secretary – Called in), A. Amaya, A. Dew, R. Gutierrez, C. Galvez, J. Hayes, T. St. Johns, R. Loretta, R. Ortega, V. Tanner, A. Zavala, Supervisor Perez, V. Hudson, P. Cooper (Representing Sup. Perez). All votes taken by roll-call.***

**II. CHANGES OR ADDITIONS TO THE AGENDA - None**

**III. PUBLIC COMMENT / PRESENTATIONS**

Riverside County Sheriff's Dept. Sgt. Martinez will demonstrate the equipment RAP will be considering to purchase utilizing \$100,000 anonymous donation. ***Sgt. Martinez and Captain Huskey made a presentation to show equipment proposed to be purchased and addressed questions from the board.***

**IV. CONSENT CALENDAR – Action Required**

- A. MEETINGS MINUTES** of April 25, 2018 Board meeting (attach. #1)
- B. GRANT/ PROGRAM OFFICER REPORT** (attach. #2) – Receive and File.
- C. CAN-Director Report** (attach. #3) - Receive and File.
- D. CEO's REPORT** (attach. #4) – Receive and File.
- E. FINANCIAL REPORTS**-Receive and File Draft Financials up to April 30, 2018 (attach. #5)

***Staff Recommendation: Approve the April 25, 2018 Minutes. Receive and file the Grant, CNA, CEO Reports and Financials as submitted.***

***Motion: A. Zavala to approve staff recommendation. Second: C. Borba Approved: 16 Opposed: 0 Abstention Name(s): 0***

**V. NEW BUSINESS ITEMS – Action Required**

- A. GRANTS and SPONSORSHIP REQUESTS – Action Required**  
Review of Annual Allocations and current grants budget – Eva Guenther-James

**1. GRANTS**

The Grants Committee consisting of C. Borba, M. Gialdini, R. Ortega, A. Dew and V.Tanner met on May 14. There were four Performance Grants considered. One other applicant did not meet threshold.

- a. Riverside County Office on Aging, \$57,000 Requested (Attach. #6)  
Office on Aging requests funding to sustain the Desert Volunteer Connect (DVC) Coordinator position to ensure that community volunteer resources are available for individuals under the age of 55 years in Coachella Valley. RAP's three year funding ends June 30, 2018. This is for 4<sup>th</sup> year funding.

The Reviewers rated this application 73%.

Interviewed were Stephen Geist, RSVP Director, Jared Katchmar, Volunteer Coordinator and –Gary Robbins, Deputy Director

**Grants Committee Recommendation:** For the board to approve \$50,000 from the 2018-19 Budget. Also, to invite the Office on Aging to apply for 5<sup>th</sup> year funding since RAP's role is key as the primary funder is acknowledged by the committee.

**Motion:** V. Tanner to approve the Grants Committee Recommendation. **Second:** R. Gutierrez  
**Approved:** 15      **Opposed:** J. Hayes      **Abstention Name(s):**

**b.** One Future Coachella Valley- Health Career Connection - \$34,5000 Requested  
The Health Career Connection (HCC) has mentored Coachella Valley interns for since 2010, increasing opportunities for local college students to obtain exposure, experience and mentoring to further their health employers and increase their commitment to become health leaders and professional who serve the Valley. This is for 3<sup>rd</sup> year funding.

The Reviewers rate this application 85%.  
Interviewed was Kim McNulty, Vice-President, Regional Strategy.

**Grants Committee Recommendation:** For the Board to approve \$31,000 from the 2017-2018 remaining unallocated MHI funding and \$3,500 from the 2018-2019 Budget.

**Motion:** To approve the Grants Committee Recommendation. **Second:** A. Dew  
**Approved:** 15      **Opposed:**      **Abstention Name(s):** A. Amaya

**c.** Riverside County Community Action Partnership (CAP)- Requested \$20,000  
CAP operates the Cool and Warm Center program as a comprehensive strategy to address the impact of extreme weather on vulnerable low-income residents, reduce the risk of heat and cold related illnesses, help reduce high energy burdens, and provide access to cooling or heating during the summer and winter months. This is 12<sup>th</sup> year funding.

The Reviewers rate this application 80%.  
Interviewed: Olga Sanchez, MPA, CCAP, Senior Community Program Specialist

**Grants Committee Recommendation:** For the Board to approve \$20,000, as requested. To use \$5,000 from 2017-2018 budget and allocate \$15,000 from the 2018-2019 budget.

**Motion:** V. Tanner to approve the Grants Committee Recommendation. **Second:** A. Dew  
**Approved:** 16      **Opposed:** 0      **Abstention Name(s):** 0

**V.Tanner added that the Department should apply to the cities for funding to support the program and approach the cities to publicize the Cooling Center sites on their public access channels. C. Galvez will provide list of Clinicas de Salud del Pueblo locations which will also operate as cooling center sites.**

**d.** Jewish Family Service Integrated Mental Health Services for Seniors- \$69,000 Requested.  
The program integrates JFS senior care and mental health assessments and treatment. Clients receiving senior care services and participating in our socialization program will have access to mental health awareness and treatment. JFS will coordinate senior services with a valley-wide coalition.

The reviewer rate this application 88%.  
Interviewed: Judy Cressman, Director of Development.

**Grants Committee Recommendation: For the board to approve \$69,000 from the 2017-18 Budget, utilizing funds from the unallocated Mental Health funds.**

**Motion: J. Hayes to approve the Grants Committee Recommendation. Second: V. Tanner  
Approved: 16 Opposed: 0 Abstention Name(s):  
V. Tanner added that the applicants anticipates being financially sustainable after the  
3<sup>rd</sup> year.**

2. SPONSORSHIP-

a. Dr. Carreon Foundation Annual Scholarship Awards Banquet \$5,000.00 Requested  
The event will take place on May 25 at the Heritage Palms in Indio. The proceeds will be used for scholarships for high school and college students throughout the Fourth Supervisorial District.

Interviewed: John Pena, Chairman of the Dr. Carreon Foundation Board of Directors

Per RAP Code of Ethics Policy: Disclosure of potential Conflict of Interest- board member Ricardo Loretta is the Executive Director of the Dr. Carreon Foundation.

*Grants Committee Recommendation:* The approve \$1200 for the event.

**Motion: V. Tanner to approve \$1600, the increased amount to be directed for paying for seats for students and parents at the event. Second: R. Ortega Approved: 13 Opposed: A. Dew Abstention Name(s): R. Loretta left the room prior to start of discussion.  
T. St. Johns left prior to vote being taken**

B. Riverside County Sheriff's Department Purchase of Body Armor, Trauma Kit, Tourniquet and Tourniquet Holder. \$100,000 Available

CEO informed the board on her Feb. 23 *CEO Report* of the Community Foundation serving Riverside and San Bernardino Counties approaching RAP with a request to receive \$100,000 from an anonymous donor for the purchase of bullet proof vests for the Palm Desert Sheriff's station. The Sheriff's Dept. provided 5 bids to CEO on May 16. They explained the differences in products. The most attractive and responsible bid if from Class VIII. The amount for 150 Vests, Trauma Kit, Tourniquets, and Tourniquet Holders is \$89,522.47. The Community Foundation representative has approved that the remaining balance can be used to purchase additional Trauma Kits, Tourniquets, and Tourniquet Holders.

*Staff Recommendation:* To authorize CEO to proceed with purchasing equipment from Class VIII and utilize full amount on specified safety equipment listed and requested by Sheriff's Dept. .

**Motion: J. Hayes to approve staff recommendation. Second: C. Borba Approved: 14  
Opposed: 0 Abstention Name(s): 0  
R. Loretta had not returned until after the vote was taken.**

C. Consider replacing RAP's Motto/Vision with Tag line used on RAP Website.

Motto: Investing in nonprofits and empowering them to effectively serve unmet needs identified by RAP Board of Directors.

Vision: The Regional Access Project Foundation's Vision is for the enhanced quality of life for all residents of eastern Riverside County.

Website: Enhancing the quality of life for residents of eastern Riverside County by investing in nonprofits empowering them to effectively serve unmet need.

***Motion: M. Moran to continue this agenda item for the June 27 board meeting. Prior to that the Executive Committee will provide input at their June 11 meeting which will be shared with the full board for consideration. Second: R. Ortega Approved: 12 Opposed: C. Borba, J. Pye, A. Zavala Abstention Name(s): 0***

***Supervisor Perez left after vote was taken.***

**D. Decide on Future of Mental Health Initiative (MHI)**

The board committed to the four year MHI in 2014. Eva, Grants Manager will present information about the impact the funding has had on the community to date. Also, she will provide information about the seven Community Meetings held throughout the 4<sup>th</sup> District from March – April.

Staff is asking for:

1. Direction to adequately plan for 2018-19 Request for Proposals addressing one or more of our three focus areas; Mental Health, Health and Juvenile Intervention.
2. Does the Board want to specify a percentage formula for funding priorities? This will be helpful in drafting the 2018-19 Budget to be considered at the June meeting.
- 3.

***Motion: V. Tanner to continue the item for the June meeting. Staff directed to send presentation to the full board for them to study prior to the next meeting. Second: R. Ortega Approved: 15 Opposed: 0 Abstention Name(s): 0***

***R. Ortega left after the vote was taken.***

**E. Discussion On Funding Or Pursuing Funding To Support Immigration Services**

At the April 25 Strategic Planning Session, Immigration issues was identified as having a great deal of community impact. Currently the RAP Foundation is re-granting The James Irvine Foundation funds to address immigration issues. Although there was discussion about addressing immigration issues with RAP funds, there is a concern about deviation from our three focus areas which were specified in the agreement with the County of Riverside.

***Motion: A. Dew to direct staff to pursue outside funding to address immigration issues. Second: C. Borba Approved: 13 Opposed: 0 Abstention Name(s): 0***

***P. Cooper left prior to vote being taken.***

**F. Desert Fast Pitch Presentation by John Epps, CNA Director**

At the April Board meeting, there was interest in learning about the changes to the Desert Fast Pitch Competition. The competition will add new components to improve financial sustainability. Prizes will be awarded to contestants and winners. The board is being asked to provide input and approve funding associated with project. If so, this amount will be included in the proposed 2018-19 Budget to be presented at the June board meeting.

***Motion: J. Hayes to approve \$66,000 to be used for grants to nonprofits participating in the Desert Fast Pitch competition. Other associated costs will require fundraising by staff. Second: R. Gutierrez Approved: 13 Opposed: 0 Abstention Name(s): 0***

**G. Review and Adopt the 2018-19 Strategic Plan Yearly Update**

The RAP Board of Directors had the Annual Strategic Plan session on April 25, 2018 from 8 am to 1 pm. The meeting was facilitated by Debra Williams. The plan is complete and ready for the board to consider adopting. (attach. # 7)

Staff Recommendation: To adopt the 2018-19 Yearly Plan, possibly incorporating changes discussed earlier in board meeting.

**Motion: V. Hudson to continue this item for the next meeting. Second: J. Hayes Approved: 13  
Opposed: 0 Abstention Name(s): 0**

#### VI. INFORMATIONAL ITEMS– Committees and Community Events - No Action

- A. EXECUTIVE–Met on March 14. Approved April 9 Minutes attach. #8. Next meeting: June 12 at 11 AM.
- B. MENTAL HEALTH – Met on April 26. Approved February 22, 2018 Minutes, attach. #9. Next meeting TBD, dependent on RAP Board decision on future of MHI.
- C. GRANTS - Met on May 14. Approved April 19 Minutes, attach. #10.
- D. Center for Nonprofit for Nonprofit Advancement – Will meet on June 7 at 10 AM.
- E. FACILITIES- Met on April 25. Approved March 28 Minutes, attach. #11. Next meeting on May 23 immediately following the Board Meeting.
- F. NOMINATION - Tentatively to meet in October 2018.
- G. GOVERNANCE – Next meeting TBD.
- H. FINANCE AND INVESTMENT – Met on January 19. Next meeting TBD.
- I. AUDIT – will meet late spring 2018 – TBD to review auditors
- J. CNA Mixer - May 30, 6 – 8 PM at Provident Bank in La Quinta

#### VII. BOARD MEMBER / STAFF COMMENTS

UCR Certificate of Nonprofit Management Certificate Programs (Intro. And Advanced)

Graduation to be held on July 27, 2 PM at UCR Palm Desert

#### VIII. Closed Session:

Personnel:

Controller

CEO Annual Performance

***No Closed Session was held.***

#### IX. ADJOURNMENT: The next scheduled Board meeting is set for June 27, 2018 at 9:00 AM at 41550 Eclectic St. Palm Desert.

Agenda Posting: Agendas will be posted on the Foundation website – [www.rapfoundation.org](http://www.rapfoundation.org) - a minimum of 72 hours prior to the meeting date. All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location three (3) days prior to the meeting date: Regional Access Project Foundation, 41550 Eclectic St. Palm Desert, CA 92260. If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.